

DALE JOSSMAN

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WAREHOUSE ASSOCIATE

- Extremely reliable and safety conscious with solid experience in warehouse operations to include loading and unloading trucks; shipping and receiving; order picking / packing; staging and stocking.
 - Excel at accurately labeling freight, monitoring inventory, calculating and verifying quantities, and using computers to maintain records and track shipments within high-volume warehouse environments.
 - Proficient in the use of pallet movers, standup forklifts, swing-reach trucks, and order pickers; troubleshoot breakdowns and call for repairs.
 - Readily support new processes and promote team-oriented environment to enhance productivity, build morale, and control costs.
 - Possess valid driver's license, excellent driving record, forklift certificate, and ability to lift 100 pounds.
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PROFESSIONAL EXPERIENCE

CAISER SYSTEMS, CORP. — Miami, Florida

12/2006 to Present

Warehouse Associate

Prepare and process a wide variety of shipments; pull and package merchandise. Operate forklift, pallet mover, swing-reach truck, and picker to transport, stage, and store freight. Load and unload trucks, perform cycle counts, and utilize computer to track shipments and inventory. Coordinate warehouse operations to support internal and external customers; informally train new team members. Ensure compliance with environmental health, safety, and corporate regulations.

- Sustained zero safety hazards by proactively maintaining clean and organized warehouse environment.
- Achieved exceptional levels of customer satisfaction through timely, accurate processing and shipping of orders.
- Commended for team-oriented attitude, contributing to improved efficiency and nearly 100% accuracy in order tracking and processing.

ROMM DISTRIBUTORS — Miami, Florida

10/2001 to 11/2006

Shipping Clerk / Order Picker

Documented distribution flow, prepared mailing labels, and tracked shipments using proprietary database; ensured timeliness and accuracy. Recorded, monitored, and reported inventory levels to warehouse supervisor. Pulled and packaged large volume of shipments daily and recorded weight; compiled and organized documentation for management.

- Contributed to development of new processes that reduced shipping time by two days and resulted in improved customer satisfaction.
 - Handled shipping of high-value items with zero instances of damaged goods.
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EDUCATION / CERTIFICATION

Associates Degree, Liberal Arts & Sciences – MIAMI DADE COLLEGE, Miami, Florida

OSHA Certified Forklift Operator